

Working with Clients and Residents to review procurement options.

Overview

echelon has worked with a number of organisations to review their services and provide options for procurement. Having recently co-authored the National Housing Federation Contract Management Guide we have been able to demonstrate best practise drawing on our extensive previous experience.

A procurement strategy is developed detailing what options are suitable for each service and where appropriate, how works can be packaged together to provide best value for money.

Resident Involvement

Residents are often involved in a procurement process once the process has already been decided. echelon engages residents at the beginning of the strategy stage. This enables residents to be consulted and help shape the procurement options. These same residents are often then part of future procurement panels demonstrating that the organisation engages with residents at all stages.

What is included in a procurement strategy

- Introduction
- Executive summary
- Aims of policy
- Procurement requirements of the organisation during the period i.e. 2010-2014 is set out as a plan to show when the procurement process needs to start to achieve deadlines and if the organisation can do this in house or will need to engage a third party.
- Contractors (e.g. we want to encourage local small, medium enterprises so any procurement process will not preclude them)
- Other suppliers (i.e. supply chain)
- EU procurement regulations and requirements referring to other key publications
- Non EU procurement requirements and process
- E-procurement
- Consortia procurement
- Other options (i.e. in house delivery)
- Contracts (i.e. Partnering, open book, what is our strategy?)
- Value For Money
- Bench marking
- Legal advisors (Who are they and what services will they provide in relation to procurement and contract development?)
- Delegated Authority (Who can approve the procurement
- of a service in the organisation and who has overall responsibility?)
- Equality and diversity considerations
- Targeted recruitment and training considerations
- Resident involvement (How have residents shaped this policy and how will they be involved in activities detailed in this policy?)
- Risk

